

**Northwest Arkansas Hunter Jumper Association  
February Board Minutes**

**Date:** February 23, 2011  
**Time:** 6:30 PM  
**Location:** Joe's Italian Grill, Springdale  
**Present:** Debbie Studyvin, Katy Cushman, Diane Torti, Laura Winburn, Diane Gooderl, Sandra Davis, Mark Killenbeck, James Wood, Rachel Sargent, Sally Lobb; **General Members-** Kayvonne Primm and Glenda Sherrill; **Jr. Members-** Tiffany Wood and Margo Brown

- Approval of Board Minutes was motioned by Katy Cushman and seconded by James Wood, all in favor, no one opposed.
- Approval of the Treasurer Report was motioned by James Wood and seconded by Rachel Sargent, all in favor, no one opposed.
- The Treasurer Report reflects a loss for January as total expenses was greater than total income.
- The Treasurer Report did not reflect the complete income from the Misty Morgan Clinic as more income is expected than what was posted as of 2/2/11 and clinic ran 2/18 and 2/19. The use of Jasper Springs was donated for the clinic. **Katy** to thank Nancy for use of venue for clinic.

**Committee Reports:**

1. Show Safety no report, Janet not present.
2. Membership-**Debbie** will put together a welcome letter to members and **Laura W.** will have it emailed and have membership cards printed. The welcome letter will include mention that Rule Book has undergone some changes. It was discussed that membership cards and Rule Book copies will be available at first show.
3. Rules Committee-included will be new classes, clothing, class descriptions, and conditions of entry, sponsorship and membership hours. Emails to go out for final board approval. Kayvonne suggested that Rule Books go out at next meeting to those barns represented and distributed to members through their barns. This will save the club a large portion of the postage.
4. Show Committee-no report, Laura McKenzie not present.
5. Sponsorship Committee-**Debbie** finishing form to be emailed next week.
  - a. Two sponsors have paid to date.
  - b. Equestrian Connection will pay sponsorship in three equal installments (now, May and August). They also have chosen to put on a fashion show at the banquet.
  - c. Equestrian Connection wants to sponsor a Turnout Award for each division at the Horses for Healing Show in April. Cost to be paid by Equestrian Connection.
  - d. Katy inquired about Everything Horse and Hound being able to set up a product display at NWAHJA shows. Price for one day and price for two day. Would venue require a fee for this?
6. Marketing Committee-Debbie. Diane T. said that Ashley V. will continue to maintain club website and teach Olivia T. how to maintain and operate. Olivia to be liaison for information and James W. to be stand in as another person to learn process of maintaining website.
7. Special Shows-no report; Laura M. not present.
8. Awards Banquet-Janet not present (it was recommended that Baker saddle covers be given for year end with monograms) Show Committee needs to be involved and meet with Awards committee to help decide on year-end awards. Diane G. stepped down from helping with year-end awards and Sandra D. will take her place. **How to handle year-end awards to be voted at next meeting.**

9. Parliamentarian Committee-James commented that we have come a long way with time management, but too many times the same people are talking instead of having one turn. **Diane T.** offered to prepare the "Rules of Voting" that were put in place a few years ago for us to continue to follow and James to continue to facilitate.
10. Education Equitation-Debbie; no one qualified for the 2010 Education Equitation Award. Since we now have a rollover it should be decided if it should be split between 2 riders at year-end of those who qualify. Information should be placed on website regarding this division. **Laura W.** to look into putting the monies for the Education Eq into a CD or escrow account, etc. to earn interest.
11. Jr. Membership-Diane G. had no report. Newsletter-Jr. members from every barn put something together and run by their trainer before submitting their articles. Newsletter should include, show schedule, barn news, trivia, quizzes. It should be by the kids and for the kids. TDS will do the printing. **Tiffany** will communicate thru FaceBook-**James** to monitor. Representative/Trainer from every barn to email Diane G. with name of who will be submitting information from their barn. Newsletter should be put on website and two hard copies distributed (one at June Show and one at Oct. Show). **Diane G.** to contact Rogers Equestrian Center, Lakepoint Farms, LaDena Downs and Bonnie Smith to get name of person who will submit barn news, as these barns were not represented at this meeting.
12. Hospitality Committee-Sally; in charge of finding people to run concessions at NWAHA Shows. Rachel is booking judges, Sally to take care of food and accommodations for judges.
  - James and Rachel motioned and seconded committee reports. All were in favor.
  - Heather Swope will continue to do the points tallying towards year end.
  - Diane G. donating a coffee pot. Katy will purchase an urn for hot water.
  - Rachel reported on the Misty Morgan Clinic. There was good praise. Misty said she would come back. Everyone paid. **Katy** to send a thank you to Misty.
  - **Rachel** to send out one day format, **Laura M.** to send out two day format for board to read and **vote thru email**, was to be sent out by 3/2/11. Correction that Progressive should not be 1<sup>st</sup> or 2<sup>nd</sup> year of horse showing and there will be no Pony Hunter in one day format.
  - **Jumper Tables still need to be determined.**
  - Kayvonne suggested 2'9" or 3' for two day format, combo and "in and out" before jumpers after 3' Hunters. Flat phase under guidelines with USEF test 1-18, etc. **Kayvonne** to email Rachel on conditions and rules to vote on this. Progressive division is needed.
  - Show Secretary will be needed at 4 shows. Sandra's mother, Glenda Sherrill will organize paperwork and have adults volunteer to share responsibilities. **Laura W.** offered to help and **Kayvonne** offered to help with paperwork.
  - Supplies and ink costs to be reimbursed to Show Secretary.
  - **Diane G.** to call Lori B. to see about getting any of the Show Secretary paperwork and programs from her and let her know how much NWAHJA has appreciated her. Lori should have a horse show program, if not one should be purchased for Glenda to use. Find out from Heather if one was ever purchased.
  - SMHJA would like to partner up with NWAHJA. It was agreed that a relationship should be established and support shows. **Katy** to format info from this organization.
  - EMT and judges for NWAHJA will be found by Rachel. EMT will cost \$150/day plus expenses. If trainers want for their shows please email Rachel.
  - Summer Classic judge will be Sarah Goode, and Harvest Run Judge will be Nancy Jones.
  - Misty may agree to a one day judging format, with a clinic the next day.

- Membership Volunteer Hours-it was discussed to change to 6 hours, but board voted and it remains at 4 hours (one vote for 6 hours, 8 votes 4 hours). **Katy and James** to set up and organize volunteer hours and responsibilities and Debbie will help. Sign up sheets at each show for volunteer hours.
- Past paid positions have been show secretary, paddock master, announcer, coggins checker and course designer. **Laura W.** to put together a budget for each show. **The decision to pay these positions or not has been tabled.** The reason these positions were paid in the past was to improve quality for the shows, as they were hard positions to fill and not everyone with these duties does the job efficiently to keep the show running in a timely manner. Suggestion-if no volunteer and does a good job could offer to comp entries for one division.
- There needs to be a reference list of who is good at these positions.
- Ben from Jasper Springs offered to house the jump trailer after the Horses for Healing Show, but HFH as offered too and the jump trailer will be stored there. Janet will keep paperwork and timers at her house. **Laura W.** will cancel storage agreement and this will save the club \$79/month. **Katy and Sally** to empty storage unit and Laura will meet them to close out.
- New Business-Rachel brought up the “3” show requirement to qualify for year-end awards. Diane G. motioned to drop “3” show requirement, Sally seconded and no one was opposed. As long as a member is in good standing and has their volunteer hours they will qualify for year-end awards.
- NWAHJA sanctioned shows if rider comes to a show and their division doesn’t make and that division cannot combine with another division, then the division will ride for half points. **Was this voted on?**
- Should NWAHJA adopt the USEF points system? **Kayvonne** to email Debbie the way USEF scores and **Debbie** will contact Heather S.(as a courtesy) to discuss her opinion on this since Heather will tally points and Heather was originally against this points system several years ago. **Board to vote on this via email.**
- Debbie has key to safe box gave County Assessor mail to Laura W. **Debbie** to get with Laura M. about club insurance.
- **Kayvonne** will be putting together the description of Perpetual Trophy, feels that it has not been put forth the way it was originally intended and clarify how points are to be kept. **Kayvonne** to email Debbie on trophy clarifications and this is to be put in the Rule Book. **Descriptions will be emailed to board and voted on.**
- Laura M. in charge of 2-day format.
- Sandra to help Rachel with clarifying schooling breaks. No blocking jumps for schooling, take out of show bill.
- NWAHJA shirts can be purchased by club at \$5-\$6/shirt. James working on this.

Respectfully Submitted,

Diane Torti  
NWAHJA Secretary

**Next Meeting:** Wednesday, March 16<sup>th</sup>, 2011  
**Time:** 6:30 PM  
**Location:** Joe’s Grill, Springdale